



Attendance improvement strategy

Regular attendance and participation in preschool and school is an important factor in educational and life success.

Whole school strategies

- preschool and school programs will be engaging so that students want to be at school.
- Children and students at risk will be identified and strategies discussed with families which will help the children and students want to come to school. If required, the Pastoral Care worker will be engaged to also support this work.
- School attendance data for each term will be put into the newsletter.
- Attendance certificates will be presented each semester. House points are allocated for the recipients towards the Academic House Shield; 0-1 day = 5 points, 1 ½ -2 = 3 points, 2 ½ -3 = 1 point.

Data base found at J/common/school events/ presentation night/ Academic & sports house shield/ Academic awards record

At Karcultaby we aim to:

- 1 Have **no** chronic non-attenders (10 or more days absence per term- a total of 40 days in a school year)
- 2 Have **no** habitual non-attenders (5- 9 ½ days absence per term - a total of 20-39.5 days absence per year)
- 3 Have all absences explained by parents/carers (**zero** unexplained absences)

Role of teachers/ leaders;

- A newsletter note will be sent home at the start of each year so families can text absence reasons to the front office mobile number 0409 684 164.
- Expectations are established by staff with students and families regarding prompt advice given for absences. (eg a diary note, phone call or text (front office mobile 0409 684 164) prior to or after an absence)
- Staff to contact families by phone if the child is away from school or preschool for a third consecutive day without an explanation.
- Staff to highlight concerns with leadership if there are patterns of absence.
- At the end of each term, a list of chronic and habitual non-attenders will be identified from Education Dashboard and letters will be sent to school families with the reports to highlight absence trends.

Letters saved in K: principal/ school data/ attendance/ parent letters

At the end of each term, preschool attendance records from the Early Years system will be printed out, analysed and concerns will be discussed with families.